

# Company Profile

## PT EasyHelps Multi Solusindo



KEEP  
CALM  
and  
LET US  
HELP

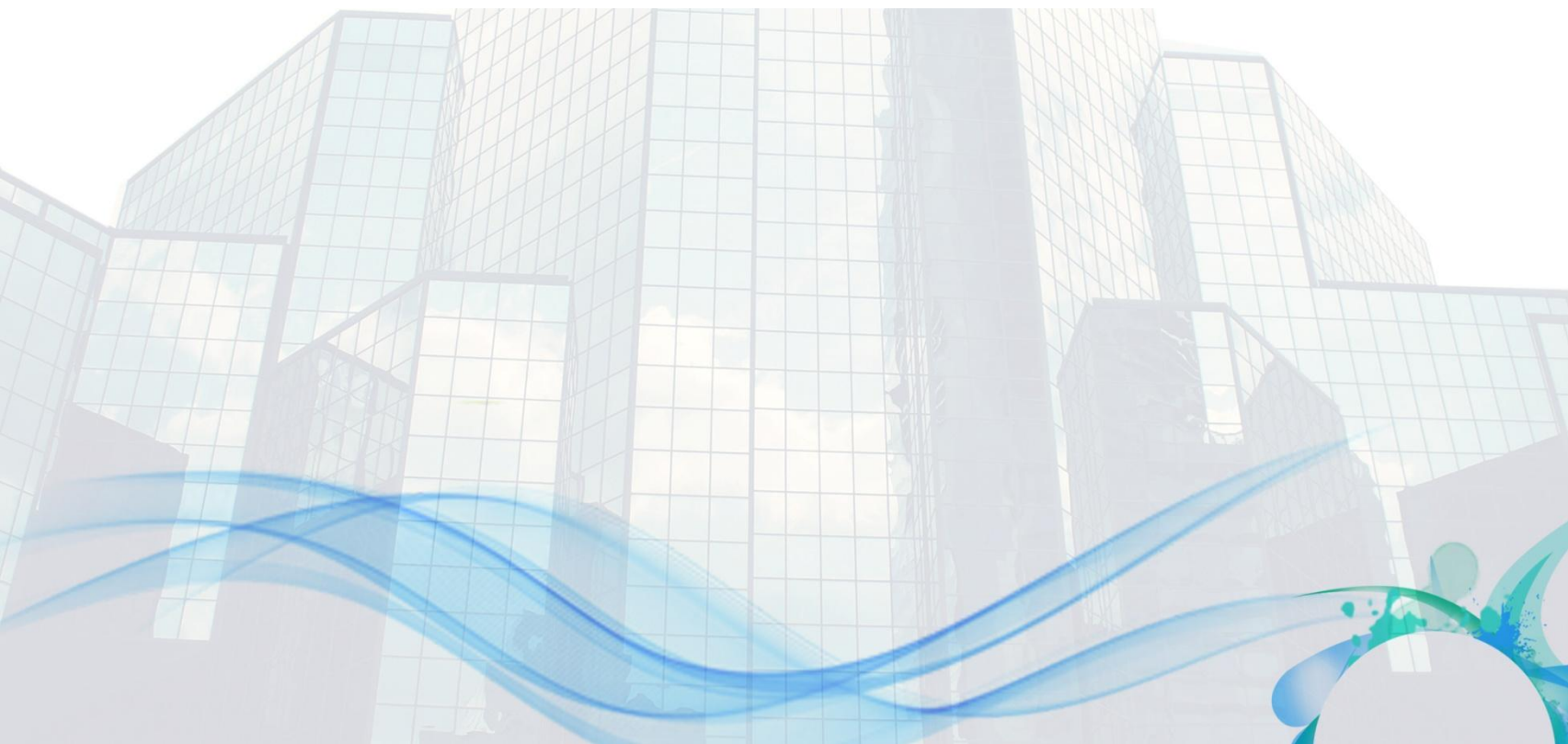
Alone we can do so little, together we can do  
so much

~ Hellen Keller





**YOUR COMPLETE SOLUTION FOR  
BUSINESS ESTABLISHMENT  
AND DEVELOPMENT**

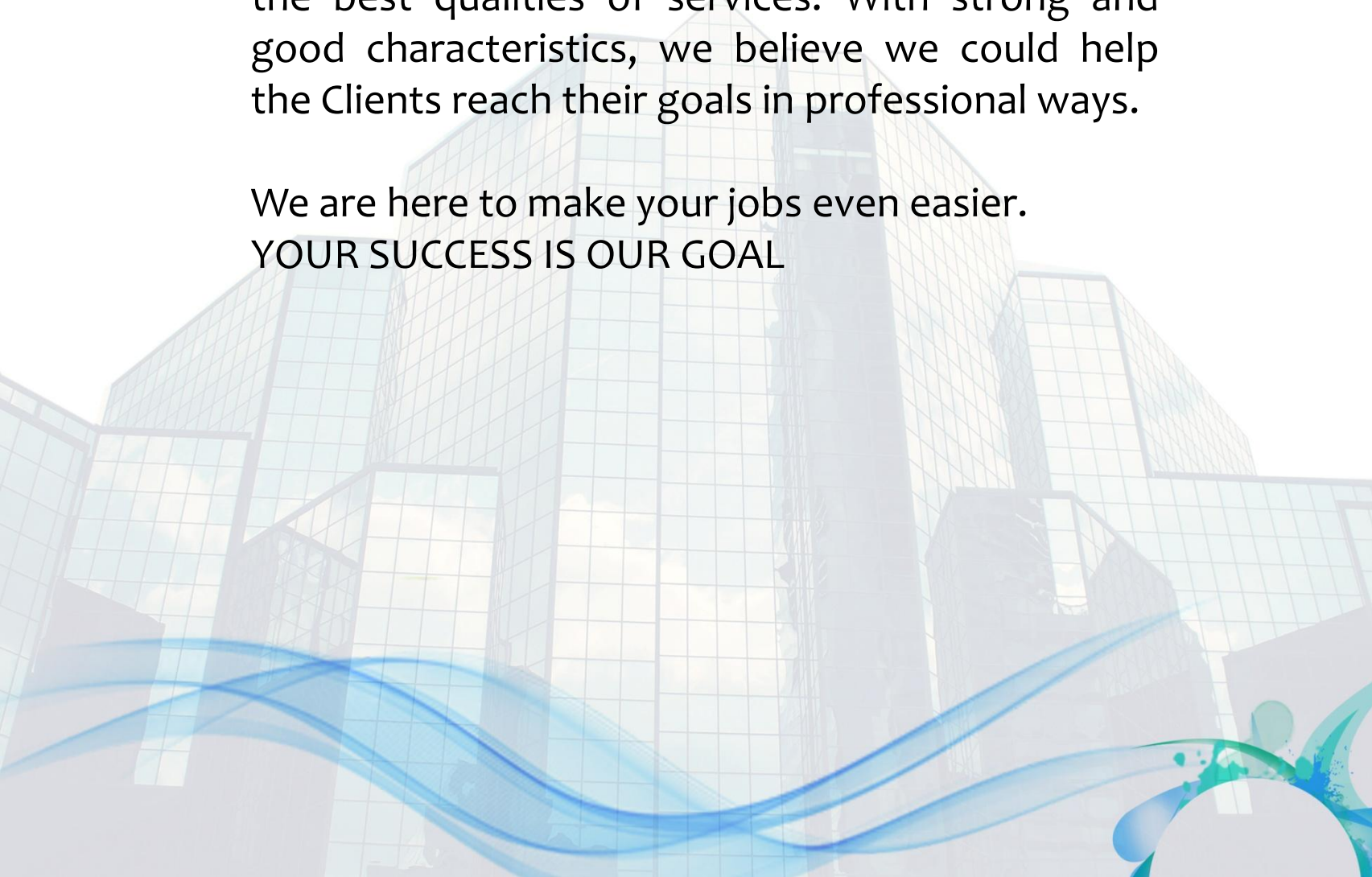


## About Us

PT EasyHelps Multi Solusindo is a one-stop solution service company that is established to facilitate clients who need assistance in the field of service by only contacting 1 (one) place as the provider of some major services that you need.

We have 15 years of experience working in several multi-national companies, facing the problems of most companies' resources that are not taken seriously. The EasyHelps team is prepared to give the best qualities of services. With strong and good characteristics, we believe we could help the Clients reach their goals in professional ways.

We are here to make your jobs even easier.  
**YOUR SUCCESS IS OUR GOAL**



## Our Team



EasyHelps has a competent team in each type of services, we convinced that Clients' satisfaction is the most important thing. We offer various types of services and provide help as a one stop service company to make it easier for Clients to find help easily, quickly, and accurately, with quality.



## Fee Structure

We understand that nowadays costs have become an important factor for Clients in considering choosing and using the services that we can provide.



*As a one stop solution service company, we always offer services that are affordable, controlled, transparent and according to the Clients' budget.*

Economical, Effective, Efficient and Professional is the motto of our team to achieve the Clients' satisfaction with our services.

# Our Service



## Management Services | [aturKantorku.com](http://aturKantorku.com)

- ✓ Company regulations and standard operating procedures preparations
- ✓ Office management system audit and review
- ✓ Tax and financial report



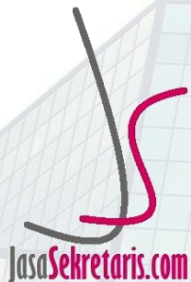
## Legal Assistant Services | [jasaParalegal.com](http://jasaParalegal.com)

- ✓ Legal translations and interpreter service
- ✓ Legal transcriptions and reporting
- ✓ Legal research, contract drafting and reviewing
- ✓ Company license registration



## Marketing & Promotion Services | [IklanEndorse.com](http://IklanEndorse.com)

- ✓ Event promotions
- ✓ Company profile design
- ✓ Brand awareness and internet advertising
- ✓ Website and social media optimization



## Personal Assistant Services | [jasaSekretaris.com](http://jasaSekretaris.com)

- ✓ Business meeting organizer
- ✓ Business proposal preparations
- ✓ Express typing and copywriting
- ✓ Document management

# Confidentiality Statement

We acknowledge that it may be necessary from time to time, to treat any assignment given to us as confidential information. Our Commitment is to maintain a long term relationship with the Client in a professional way, so we offer highly guaranteed services to the Client.



"Teamwork is the ability to work together toward a common vision. The ability to direct individual accomplishments toward organizational objectives. It is the fuel that allows common people to attain uncommon results."

*~Andrew Carnegie*



## Business Partner



## Membership





## Our Client



PT Surya Rezeki Timber Utama



**AIRFAST Indonesia**



**PHINTRACO TECHNOLOGY**  
Innovation with Quality

# Our Clients



**Martia Anggraini Partnership**

**JHP Law Office**  
JONATHAN HARIANDJA AND PARTNERS

**KS Partnership**  
Attorneys and Counsellors at Law

**WIRYANTO & CO**  
Attorneys & Counsellors at Law



**P & H | Pangestu Hutapea**  
Attorney and Consultant at Law

**SETIARTO & PANGESTU**  
LAW FIRM

**ARP & Co. Law Office**



## Contact Us



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