

# PT EasyHelps Multi Solusindo



## Corporate Secretary Company

Management • Legal • Marketing • Secretarial

The background of the slide is a photograph of a wooden desk. On the desk, there is a laptop in the bottom right corner displaying a dashboard with charts. Above the laptop is a tablet showing a similar dashboard. To the left of the tablet is a spiral-bound notebook with a pen resting on it. In the center of the desk is a black coffee cup. The overall scene suggests a professional workspace.

## About Us

PT EasyHelps Multi Solusindo is a corporate secretary firm that is established to facilitate clients who need assistance in the field of service, i.e : Management, Legal, Marketing & Promotions, and Personal Assistant Services.

We have 15 years of experience working in several multi-national companies, facing the problems of most companies' resources that are not taken seriously. The EasyHelps team is prepared to give the best qualities of services. With strong and good characteristics, we believe we could help the Clients reach their goals in professional ways.

Orange was our corporate colour, orange logo gives a warm and vibrant impression. This color is a symbol of adventure, optimism, confidence and the ability to socialize.

Our EasyHelps words means we help client achieved their business goals with the best effort of our team.

**Easy** : Convenient, Simple, Light and Straightforward

**Helps** : Lead, Assist, Support and Contribute

Works Done is our tagline to simplified our company's goals which means that we focus on handle our work for clients until it's properly done in a very effective and efficient time.



**EasyHelps**  
*Works Done*

Corporate Value : POSSIBLE

**P** : Productive

**O** : Orderly/Organized

**S** : Smart

**S** : Simple

**I** : Innovative

**B** : Borderless

**L** : Leadership

**E** : Enthusiasm



# Team of Expertise

EasyHelps has a competent team in each type of services, we convinced that Clients' satisfaction is the most important thing. We offer various types of services and provide help as a one stop service company to make it easier for Clients to find help easily, quickly, and accurately, with quality.





## Vision

Being a business partner for every Clients to grow and develop together, and creates long-term cooperative relationships that have value and trust.

## Mission

Participating in creating new jobs and helping small medium enterprises to move forward and develop their business for social and country development.



# Types of Services



Management Services | [aturkantorku.co.id](http://aturkantorku.co.id)

- Company Rules and Standard Operating Procedures
- Corporate Financial Development and Tax Report
- Management System Audit for ISO Certification



Legal Assistant Services | [jasaparalegal.co.id](http://jasaparalegal.co.id)

- Business Establishment Support
- Arbitration and Litigation Support
- Corporate Law and Administration Support
- Law Office Management Support



# Types of Services



Law Firm Marketing | [lawyerinsite.com](http://lawyerinsite.com)

- Internet Marketing
- Firm Profile Design
- Media and Newspaper
- Social Media Optimization
- Legal Content Creator
- E-Newsletter Publication



Personal Assistant Services | [jasasekretaris.co.id](http://jasasekretaris.co.id)

- Data and Document Management
- Business Meeting Organizer
- Business Proposal Preparation
- Express Typing and Copywriting

# Fee Structure

We understand that nowadays costs have become an important factor for Clients in considering choosing and using the services that we can provide.

As a one stop solution service company, we always offer services that are affordable, controlled, transparent and according to the Clients' budget.



Economical, Effective, Efficient and Professional is the motto of our team to achieve the Clients' satisfaction with our service.



*"Teamwork is the ability to work together toward a common vision. the ability to direct individual accomplishments toward organization objectives. It is the fuel that allows common people to attain uncommon results"*

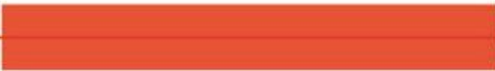
**Andrew Carnegie**





# Confidentiality Statement

We acknowledge that it may be necessary from time to time, to treat any assignment given to us as confidential information. Our commitment is to maintain a long term relationship with the Client in a professional way, so we offer highly guaranteed services to the Client.



## Relationship Partner

**HARIMAN & Co**  
Intellectual Property & Industrial Relations Lawyers

**gaodian**

**servTouch**

**KOSASIH & KRISTANTO**  
PARTNERSHIP  
Attorneys and Counsellors at Law

**DESKBY**

**GREENHOUSE**

## Membership

**SMECORP**  
MALAYSIA

**IRLA**

# Clients Experience

Cipta Retail Perkasa, PT  
(The GoodsDept)

Panen Karya Bersama, PT  
(SaktiGoup)

DeGadai Solusi Utama, PT  
(Fintech Pegadaian Online)

Nusantara Sukses Selalu, PT  
(FKC Care System)

Multindo General Support, PT  
(King Hardware)

Sentral Retailindo Dewata, PT  
(Pepito Retail)

Alfa Fintech Indonesia, PT  
(Kredit Cepat Fintech P2P Lending)

Akseleran Keuangan Inklusif  
Indonesia, PT (Fintech P2P Lending)

Ro Ma Gelato, PT

KPM Oil & Gas, PT

Lautan LuasTbk, PT

Decoz Tirta Abadi, PT

Eni Muara Bakau B.V

Hallo Arif Gemilang, PT

Toyota Astra Motor, PT

Bina HarapanTerang, PT

Valbury Asia Futures, PT

Brightspot Indonesia, PT

Asuransi Jiwa Kresna, PT

Rukuncipta Sukses Abadi, PT

Maxitherm Boilers Indonesia, PT

Aseanindo Network Solutions, PT

Cahaya Gemerlap Anugrah Abadi, PT





### Office Address

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